

VILLAGE OF MINOA
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BOARD OF TRUSTEES
August 18, 2025

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO DPW Superintendent Tom Petterelli, Bob Krol, John
PRESENT: Jaramcz, Town of Manlius Councilor William Nicholson,
MFD, Inc President Tim Decker, Scot Garland, Anthony
Alessandrello, Dan Engelhardt, Pat Allen, Fire Chief Don
Grevelding

Mayor Brazill opened the village board meeting at 6:30pm and Trustee Abbott led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – JULY 31, 2025

Trustee Champagne made a motion, seconded by Trustee Christensen to approve July 31, 2025, meeting minutes. All in favor; motion carried.

DPW & WTP SUMMER HOURS

Trustee Christensen made a motion, seconded by Trustee Schepp, to extend summer hours for DPW & WTP to September 26, 2025. All in favor; motion carried.

CIVIC PLUS MUNICIPAL WEBSITE PROPOSAL

Trustee Champagne made a motion, seconded by Trustee Christensen to accept Civic Plus Municipal Website Proposal and annual subscription for standard design; \$4,664.00 All in favor; motion carried.

ADOPT EMPLOYEE HANDBOOK REVISIONS

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt revisions to Employee Handbook. All in favor; motion carried.

RESCHEDULE SEPTEMBER 15TH MEETING

Trustee Champagne made a motion, seconded by Trustee Schepp to reschedule September 15, 2025, meeting to September 8, 2025, at 6:30pm. All in favor; motion carried.

**CODE
ENFORCEMENT**

SCHEDULE PUBLIC HEARING TO ABOLISH CHAPTER 120 – RENTAL PROPERTIES

Trustee Christensen made a motion, seconded by Trustee Schepp to schedule a public hearing for Local Law to Abolish Chapter 120, Rental Properties on September 8, 2025, at 6:30pm. All in favor; motion carried.

SCHEDULE PUBLIC HEARING PURSUANT TO CODE 116-A (1) UNSAFE BUILDING, 211 EAST AVENUE, TAX MAP #001-.03-20.0

Trustee Christensen made a motion, seconded by Trustee Schepp to schedule a public hearing pursuant to Village Code 116-A (1) Unsafe Buildings for 211 East Avenue, tax map #001-.03-20.0 on September 8, 2025, at 6:30pm. All in favor; motion carried.

DPW

NEW P/T TRASH THROWER – BRADLEY CARULLI

Trustee Champagne made a motion, seconded by Trustee Schepp to hire Bradley Carulli, effective August 19, 2025, at an hourly rate of \$16.50. All in favor; motion carried.

**FIRE
DEPARTMENT**

TERMINATED MEMBERS

Trustee Christensen made a motion, seconded by Trustee Schepp to approve termination of Amanda Deryke, Nikolas O’Neal, and Arianna Laux effective immediately. All in favor; motion carried.

LIGHTS ON CARAVAN – NOVEMBER 15, 2025

Trustee Christensen made a motion, seconded by Trustee Schepp to approve Fire Department request to host Lights on Caravan, a drunk driving awareness campaign, on November 15, 2025, at Minoa Fire Station I along with use of

apparatus for the parade. All in favor; motion carried.

REQUEST TO USE L37

Trustee Schepp made a motion, seconded by Trustee Abbott to approve the request to use L37 to hand flags for 9/11 Remembrance Day for VFW and Village of Chittenango. All in favor; motion carried.

AUDIT OF CLAIMS

ABSTRACT #005

A motion was made by Trustee Christensen and seconded by Trustee Schepp the claims on **Abstract #005** have been reviewed and approved for payment:
General Fund, voucher(s) 157 - 195 in the amount of \$299,580.49
Sewer Fund, voucher(s) 57 - 66 in the amount of \$25,657.07
Trust & Agency, voucher(s) 50 - 61 in the amount of \$43,646.60
All in favor; motion carried.

AUDIT OF CLAIMS

ABSTRACT #006

A motion was made by Trustee Christensen and seconded by Trustee Schepp the claims on **Abstract #006** have been reviewed and approved for payment:
General Fund, voucher(s) 196 - 246 in the amount of \$542,071.56
Sewer Fund, voucher(s) 67 - 86 in the amount of \$220,248.01
Trust & Agency, voucher(s) 62 - 74 in the amount of \$55,912.80
All in favor; motion carried.

ATTORNEY

REPORT

Nothing new to report.

TRUSTEE

REPORT

Nothing new to report.

PUBLIC COMMENT

Mayor Brazill clarified his position to MFD, Inc. members, emphasizing that he does not support establishing a fire district in the Town of Manlius. He expressed hope that other members share his viewpoint. Additionally, he addressed a statement he made during a recent membership meeting, noting that while the statement was accurate, it was taken out of context, as he was responding to a hypothetical question posed by a member. Following his clarification, there was an active discussion among attendees about the

possibility of the Town of Manlius endorsing a fire district.

Members of the MFD, Inc. expressed concerns about what that would look like for the incorporated side of the department; would they have input in the district, would the village fire department lose its identity, green trucks no longer exist.

Chief Grevelding asked for an update from village engineer regarding the Fire Department area of the building for bunk rooms.

Scot Garland, Fire Department member, states there is a need for career staff in Minoa not just Caretakers.

John Jaramacz, 224 Edgewood Place asked the village board if a decision has been made yet on the request for speed bumps on Edgewood Place.

Patricia Allen, 18 Clairborn Court asked for an update of Minoa Farms development in Section 2B and 5 and if any board members were following the Town of Manlius development of a new building.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:23pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona, Clerk-Treasurer